

# THE BIRMINGHAM FEDERATION OF MAINTAINED NURSERY SCHOOLS



Birmingham Federation  
Maintained Nursery Schools



## SEN information Report

**We are a fully inclusive nursery and support the needs of all children, including those with Special Educational Needs and Disabilities.**

## What can I expect from Newtown Nursery School if my child has Special Educational Needs or a Disability?

Open and honest communication

Appropriate and effective teaching and learning

A partnership approach

We are an inclusive nursery and we support the needs of all children, including those with Special Educational Needs and Disabilities.

Such needs include:

- Cognition and learning
- Communication and interaction
- Social emotional and mental health difficulties
- Sensory and/or physical needs •Complex medical needs

The areas of need listed above are as stated within the Special Educational Needs and Disability Code of Practice 0-25 (2015) which can be found by using the following link:

<https://www.gov.uk/government/publications/send-code-of-practice-0-to-25>

Our child-centered curriculum ensures that all children are motivated to actively engage in their learning.

All children in nursery have support through differentiation and our child centered curriculum. This means that activities are planned according to the level that the child is working at. This can include a variety of adaptations including, changes to physical environment, use of resources, changes to teaching styles as well as levels of adult support.

# We are here to help...

Every child has a key worker who will support your child to ensure their individual needs are met. You will have the opportunity to speak to your child's key worker daily. Below are the team that support the children who have special educational needs and/or a disability.

## Our Inclusion Team



Rachel Ryan  
Special Educational Needs and  
Disabilities Co-ordinator



Lorna Rose  
SEND  
Governor



Nusrat Fatmah  
Nursery Manager  
(Supporting SENDCo)

If you have concerns about your child's learning or development, you may wish to talk to a member of our team.

We operate an 'open door policy' so we are always available to support you.

Contact details: 0121 675 8879 or [enquiry@newtownn.bham.sch.uk](mailto:enquiry@newtownn.bham.sch.uk)

## What will happen if the Nursery/I have concerns about my child?

Key worker or parent/carer has a concern about their child's development.

Key worker, Nursery manager and parent/carer will meet to talk about their concerns. A plan of support will be agreed and a review date will be set.

The nursery will monitor progress.

- Key worker, Nursery Manager/SENDCO, parent/carer will meet to discuss your child's progress. Targets will be set depending on your child's specific area of need. An appropriate plan of support will be agreed and a review date will be set.
- Your child may need support from a specialised service or outside agency. This will be discussed with you and with your permission a referral will be made by the SENDCO.
- Your child may need additional adult support. The SENDCO/Nursery manager will talk to you about this and ask your permission to apply for additional funding.

The nursery team will facilitate your child's plan and the advice given by outside agencies.

The SENDCO and the nursery team will monitor your child's progress and will meet with you regularly to discuss how your child is getting on and plan for future support.

After a period of intervention some children may need an SEN Support Provision PLAN Education Health Care Plan, this will be discussed with you and a Team Around the Child meeting will be arranged.

## How does the nursery identify and assess Special Educational Needs?

We use a range of strategies that help us assess whether a child needs additional support, these include-

- Observations - Looking carefully to see how the child accesses activities and responds to other children and adults.
- Using school-based assessments - Development Matters, Birth to 5 matters, OPAL Assessments
- Spending time with the child during their play and exploration and during focussed learning time.

We also draw on information from a range of sources, these include-

- Information from parents/carers
- Information from the child
- Information from previous childcare settings
- Talking to the child's key worker and other members of the Nursery team
- Information/referrals from GP, paediatricians, health visitors or other medical professionals.
- Reports from the Child Development Centre.
- Reports from other outside agencies for example Speech and Language Therapy

## Open and honest communication with Parents and Carers - How will I be involved?

- You will be invited to meet with the SENDCO at least termly to review your child's progress but informal discussions can happen at any point. If you have any concerns or want any advice, speak to your child's key worker SENDCO or the Nursery Manager. If for any reason she is not available, you can make an appointment at the reception desk.
- You will be asked to contribute to your child's support plan and one-page profile by sharing information about your child.
- The SENDCO will communicate with you regularly to make sure you have all the information you need and that you understand how the nursery are supporting your child.
- You will always be informed if a representative from an outside agency will be observing your child.

## How will my child's views be included in decisions about their education?

- When your child starts at nursery you will be asked to complete an 'All about me' this helps us to prepare the nursery for your child's first day.
- From your child's first day in nursery, building a positive relationship with them and getting to know their individual needs is our priority.
- Our Child-centred approach ensures that all children make choices about their learning and are involved in developing the day to day provision.
- Knowing your child well; their strengths and areas of difficulty, knowing what motivates them and how they learn best ensures our teaching is effective and has a positive impact on your child's outcomes.
- Your child's key worker will talk to them about their learning and what their next steps are.
- This in-depth knowledge underpins the targets and outcomes in your child's Early Years Support Plan, Individual Behaviour Plan or Play Plan.
- All children receiving additional support have a One Page Profile - This outlines each individual's needs, likes and dislikes and strategies to support learning. These are based on our in-depth knowledge of each child, which we gather from talking to the child, the people who know the child best and by carrying out regular observations.

## How does the nursery provide appropriate teaching and learning for children with SEN/D?

- We follow the Statutory framework for the Early Years Foundation Stage but learning opportunities are planned carefully to meet the needs of the individual children who attend Newtown Nursery school.
- We support all children through our child centred curriculum and differentiation.
- We ensure all children are included through thinking carefully about the environment, how children access it and the resources available.
- All children are offered a wide range of high-quality learning opportunities and experiences, accessing all areas of the Early Years curriculum.
- The SENDCO works alongside the teaching assistants and teachers to facilitate effective and appropriate provision for each child. They will work together to accurately assess progress in order to plan future interventions.
- We provide a balance of child-initiated play and focussed learning time. Children work in their key groups, small group sessions and where required 1:1 sessions.
- Intervention groups are planned to support specific areas of needs.

## How does the nursery support emotional and social development of children?

The personal, social and emotional development of all children is weaved into all aspects of the curriculum. Children are taught to respect and value others, they learn about empathy and compassion through teacher led group sessions, our continuing work on the rights of the child and during child initiated free flow play.

## How does the nursery assess and review my child's progress?

- We follow the Early Year's Curriculum and assess all children against the birth to 5 ranges. We assess how children are progressing by spending time with them whilst they play and explore, we ask questions, talk to the children about their learning and make observations.
- Every child is individual, the Developmental Matters document states that -  
*"Children develop at their own rates, and in their own ways. The development statements and their order should not be taken as necessary steps for individual children. They should not be used as checklists. The age/stage bands overlap because these are not fixed age boundaries but suggest a typical range of development."*
- The nursery team meet regularly to discuss how children are progressing and how they are learning, we reflect on what we can do to move their learning on.
- Children with SEN/D have individual targets set at least termly. The adults who work with the child observe the children and record any progress made towards the targets which are then reviewed by the SENDCO, the key worker/teacher, the parents/carers and any outside agencies who are involved. Next steps and future targets are then set.

Link to Development Matters : <https://www.foundationyears.org.uk/files/2012/03/Development-Matters-FINAL-PRINT-AMENDED.pdf>



## How are staff trained to support my child's needs?

- At Newtown Nursery School we are committed to supporting every child. To ensure we can do this effectively our team members attend a wide range of training and regularly seek advice from outside agencies and professionals in other settings.
- The training that the nursery team receive is based on the individual needs of the children who attend. The SENDCO, with the support of the Executive Head Teacher and Governors, ensures that training is up to date and is appropriate.
- Training about specific SEND and medical conditions is usually conducted during whole school meetings and INSET days.
- If a child has a diagnosis of a SEND or a medical condition and is enrolled to start at the Nursery, the SENDCO will arrange for specific training to be delivered by an external agency.
- The SENDCO attends network meetings regularly to ensure they have up to date information and to share good practice.

## What resources are available to support my child?

- Nurture room
- Skilled staff to support individual needs
- Enhanced\* staffing ratios
- Disabled toilet with changing facilities
- Special interest boxes
- Musical Instruments
- Visual resources including Makaton symbols and signs
- Visual timetables that are tailored to the children's individual needs.
- Objects of reference
- Story/singing bags
- A range of sensory resources
- Cause and effect toys and games
- Access to a range of intervention groups
- Resources to support fine motor development
- Resources to support proprioception and gross motor development
- The Inclusion Manager/SENDCO or Key Worker may support you in attending health assessments.
- Wellcomm (language tool)
- Attention Autism Bucket

\*(where appropriate/funding available)

## How will the nursery be made accessible for my child?

The Nursery has been adapted to ensure accessibility for all children, these adaptations include the following:

- Changing facilities
- One level flooring throughout the nursery
- Accessibility ramps to the garden
- Our 'open plan' nursery environment layout allows for mobility and pupil access.
- Quiet spaces to support children's listening and attention skills.
- 'All About Me' one page profiles
- Care Plans are completed prior to starting nursery, these involve all professionals, Teachers, parents/carers.

## What support is available if my child needs support with managing their behaviour or dealing with social situations?

Key workers and the Nursery Manager are available for parents to talk to about any concerns they may have about their child's behaviour.

We incorporate personal, social and emotional development into all aspects of our teaching. We support children's understanding of social issues, such as empathy and respect, through our group time teaching sessions.

Social stories and puppets are used to support children with behavioural expectations and social situations.

Occasionally, a child may have complex behavioural difficulties. In these cases, our Nursery Manager/SENDCO will meet with parents/carers with their child's teacher to devise an Individual Behaviour Plan. After 4 to 6 weeks, another meeting will be arranged to discuss the child's progress and plan the next steps for support.

## Everyone is included at Newtown Nursey School...

We want all children to be included in all areas of nursery life.

We do all we can to make sure that all children take part in educational visits, performances and celebrations but we understand that different children respond to changes in routine differently.

We prepare children for special events with photographs, stories and visual timetables.

A child may need additional adult support or may prefer to access an alternative learning environment.

We carryout risk assessments for all educational visits and may need to organise for additional adults to support these visits.

# A partnership approach

We work with outside agencies who can provide specialised service to ensure every child has their needs met. We will always talk to you if we feel that your child needs support from an outside agency and we will ask for your permission to involve them. Here are some of the agencies we work with regularly...

## Communication Autism Team

Supports children who are being assessed for, or already have, a diagnosis of Autism or a communication difficulties.



Find out more:

<http://accesstoeducation.birmingham.gov.uk/index.php/CAT/welcome-to-the-communication-and-autism-team.html>

## Speech & Language Therapy Service (SALT)

-Support for children with speech and language difficulties.

<https://www.bhamcommunity.nhs.uk/patients-public/children-and-young-people/services-parent-portal/birmingham-slt/>

## Conductive Education

Support for children with movement disorders.

Find out more:

<http://www.conductive-education.org.uk/>



## Educational Psychology

Works with the Inclusion Manager and advises how best to support children who have additional needs.



## Physiotherapy

Support for children with physical needs.

## Occupational Therapy

Support for children with physical/sensory issues which impact on their levels of independence and self-care.

Find out more:

<https://www.bhamcommunity.nhs.uk/patients-public/children-and-young-people/services-parent-portal/paediatric-occupational-therapy-service/>

## Sensory Support Team

Support for children with hearing or vision impairments.

Find out more:

[https://localoffer.birmingham.gov.uk/media/filer\\_public/b4/c2/b4c28096-8d74-4023-b998-787461cf2562/sensory\\_support\\_help.pdf](https://localoffer.birmingham.gov.uk/media/filer_public/b4/c2/b4c28096-8d74-4023-b998-787461cf2562/sensory_support_help.pdf)

## Health Visiting Team

Support for children with medical needs, including where medication is prescribed.

## Physical Difficulties Team

Supports and promotes the inclusive education of children and young people with physical difficulties and motor disorders. Our team provides advice and support to educational settings to ensure compliance with all statutory duties.

Find out more:

[https://localoffer.birmingham.gov.uk/media/filer\\_public/3b/f2/3bf2d58c-bf70-421e-8b06-9fcebea2835e/physical\\_difficulties\\_support\\_service\\_help.pdf](https://localoffer.birmingham.gov.uk/media/filer_public/3b/f2/3bf2d58c-bf70-421e-8b06-9fcebea2835e/physical_difficulties_support_service_help.pdf)

## How will the nursery support transition both in the setting and onto other settings?

### **When a child starts at Newtown Nursery School:**

- We invite parents/carers to visit the nursery with their child for an open morning. This includes an opportunity to discuss your child's individual needs and to ask any questions you may have.
- Opportunities to visit the nursery, to provide time for your child to familiarise themselves with the environment and their key worker.
- We conduct home visits, giving parents/carers another opportunity to ask questions and ensuring positive relationships being to develop.
- We individualise the 'settling in' process based on children's individual needs and we may make adjustments to the original pattern of attendance offered.
- We provide transition books for children to read with their parents/carers before they start at the nursery.
- We will talk to your child's previous setting, where applicable.
- We use visual timetables, throughout the nursery to ensure children know what is happening next, we also use Now and Next boards where appropriate.
- We use Makaton and Objects of reference to support children's understanding.
- We follow a regular routine every day.

### **When a child moves on to Primary School:**

- The SENCO and a Teacher from the Primary School are invited to spend time in the Nursery with the child.
- The SENCO and a teacher from the Primary School are invited to a transition meeting with our Inclusion Manager, Key Worker and the child's parents/carers.
- Transition books are provided, where possible.
- 'Moving on' becomes a focus for learning during the summer term.
- Additional visits to the Primary School are organised, where appropriate.
- Where appropriate the Inclusion Manager will attend open mornings etc with parents/carers when they are deciding which Primary School their child should attend.

## **How do the Governing Body ensure that children with SEN/D and their families are supported well by the Nursery?**

The Governor with responsibility for SEN/D is Lorna Rose. She carries out observations in the Nursery to see how children with SEN/D learn and play.

The Inclusion Manager reports to the Governing Body regarding the progress and attainment of all children at least termly. This includes specific information about the children with SEN/D.

Our SEN/D Governor meets formally with the SENDCO yearly to conduct a review of SEN/D provision, to discuss the progress children have made and the support that has been provided. The Governor then reports her findings to the Local Governing Board.

## **How does the school evaluate the provision for children with SEN/D?**

The senior management team monitor all children's progress and attainment at regular periods throughout the academic year. The SENDCO focusses specifically on how the children with SEN/D have achieved. This information is used to analyse the provision in place and discuss what has worked well and how we can improve outcomes further.

The senior management team carry out observations of all staff throughout the year, which include how children with SEN/D are being taught and how they are using and accessing the learning environment.

We listen to parents and children; through informal conversations, review meetings and questionnaires we find out how parents and children feel about the provision.

## What should I do if I am unhappy with the support my child is receiving?

If you have any concerns about the support your child is receiving please speak to the Nursery Manager, SENDCO/Deputy Head teacher or the Executive Head Teacher, we will listen to your concerns and do all we can to resolve any issues.

The School and our Governing Body take complaints seriously, they are acted upon on an individual basis.

Please see our complaints procedure for further information, this is available on the school's website, paper copies are available from the school office.



## Further support

The Birmingham Local Authority's Local Offer can be found at:

<https://localoffer.birmingham.gov.uk/>

Support services who help parents who have a child with SEN/D:

**Special Educational Needs Information Advice Support Service (SENDIASS)**

0121 303 5004 [sendiass@birmingham.gov.uk](mailto:sendiass@birmingham.gov.uk)

**Special Educational Needs Assessment and Review (SENAR)**

0121 464 4638

## Further support

<http://www.autismeducationtrust.org.uk/>

<http://www.autismwestmidlands.org.uk/>

<https://www.scope.org.uk/support/families/preschool>

<https://www.actionforchildren.org.uk/what-we-do/children-young-people/support-for-disabled-children/>

<https://councilfordisabledchildren.org.uk/>

<https://www.thecommunicationtrust.org.uk/>

<https://www.cafamily.org.uk/>

<https://www.familyfund.org.uk/>

[https://localoffer.birmingham.gov.uk/media/filer\\_public/70/a1/70a19fc5-d641-45a4-8431-43c439d5b93c/final\\_send\\_support\\_leaflet\\_for\\_families.pdf](https://localoffer.birmingham.gov.uk/media/filer_public/70/a1/70a19fc5-d641-45a4-8431-43c439d5b93c/final_send_support_leaflet_for_families.pdf)